

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: November 9, 2022

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 2/Google Meet

MEMBERS PRESENT: Brenda Donnahoe, Jacki Fields, Andrea Perkins, Jake Wilson

MEMBERS ABSENT: Clark Stowe

GUESTS: Michelle Cable, Lora Askea, Linda Rice

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:01 p.m. by Board President, Andrea Perkins.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Brenda Donnahoe and seconded by to Jake Wilson to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 45

B. Approval of the Minutes of the Regular Board Meeting held on October 12, 2022.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the Minutes of the Regular Board Meeting held on October 12, 2022. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 46

III. COMMENTS FROM BOARD MEMBERS

No comments.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. Video game themed fundraiser dinner scheduled for Feb. 4. They are currently looking for a venue.
- B. Athletics Report
 - 1. Volleyball is finishing up tonight with the tournament championship game.
 - 2. 5/6 Girls and 7/8 Boys basketball teams have started practicing. Still waiting on a game schedule.
- C. Student Council Report
 - 1. There will be a middle school dance for November 18.
 - 2. Discussing doing a school newspaper.
 - 3. Discussing doing skits during the walk of fame to demonstrate proper expectations on campus.
- D. Principal/Superintendent Report
 - 1. Curriculum and Instruction- 2022 State Test Results: 55% ELA and 41% Math Met or Exceeded Standards, Fall 22 MAP Test Results: 52% ELA and 45% Mat Met or Exceeded. MAP continues to be a good predictor of achievement. Will continue to use MAP assessment to guide instruction. Need to identify areas to improve Math achievement.
 - 2. Maintenance- New PreK playground fence has been completed. The staff lot fence and gates waiting for powder coating. Working on removing the remaining old office furniture to prepare office for moving the copy machine and setting up conference room. Investigating Gym roof leak. Track and field safety issues need to be addressed.
 - 3. Upcoming Events: 11/10 – Walk of Fame – Celebration of Veterans, 11/10 – Pizza with the Principal, 11/11 – No School – Veterans Day, 11/21-25 – No School – Thanksgiving Break, 12/5-12/9 – Parent Conferences – Minimum

Days, 12/9 – Pizza with the Principal, 12/14 – Booster Club Meeting @ 6 PM,
12/14 – MESD Board Meeting @ 7 PM, 12/20- Christmas Program, 12/22 –
Winter Break Starts

E. Enrollment- 322

VI. PUBLIC HEARING

A. Open Public Hearing to receive comment on:

1. Proposed salary adjustments for the Certificated, Administrative, Confidential, and Classified staff for the 2022-2023 school year.

B. Adjourn Public Hearing.

VII. OLD BUSINESS:

No Old Business.

VIII. NEW BUSINESS:

A. Consider December 14, 2022 as our Annual Organizational Meeting.

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve December 14, 2022 as our Annual Organizational Meeting. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Wilson
Noes:	None
Abstained:	None
Absent:	Stowe

MOTION # 47

B. Consider the approval of the proposed salary adjustment/Salary Schedule for the Certificated, Administrative, Confidential, and Classified staff for the 2022-2023 School year.

A motion was made by Jake Wilson and seconded by Brenda Donnahoe to approve the proposed salary adjustment/Salary Schedule for the Certificated, Administrative, Confidential, and Classified staff for the 2022-2023 School year. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Wilson
Noes:	None
Abstained:	None
Absent:	Stowe

MOTION # 48

- C. Consider the approval of the Certificated Employee Contract between the Manzanita Elementary School District and the Manzanita Teacher's Association/CTA/NEA effective July 1, 2022 until June 30, 2023.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the Certificated Employee Contract between the Manzanita Elementary School District and the Manzanita Teacher's Association/CTA/NEA effective July 1, 2022 until June 30, 2023. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 49

- D. Consider approval of Collective Bargaining Agreement/AB1200 Bargaining Disclosure for certificated staff for the 2022/2023 school years.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the Collective Bargaining Agreement/AB1200 Bargaining Disclosure for certificated staff for the 2022/2023 school years. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 50

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2022-2023 school year:

1. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001697	Grade K	New
Student # 1001695	Grade TK	New

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the all Inter-District Attendance Agreement requests listed in Items IX.A.1. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 51

B. Consider the approval of the October 2022 Vendor Warrants.

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve the October 2022 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Wilson

MOTION # 52

X. PERSONNEL ACTION:

A. Consider the approval of Michelle Cable to be the Christmas Program Coordinator for the 2022-2023 school year.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve Michelle Cable as the Christmas Program Coordinator for the 2022-2023 school year. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 53

B. Consider approval of the following extra duty assignments for the 2022-2023 school year, as per the certificated contract:

5/6 Girls Basketball Coach: Caleb Sawyer

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the following extra duty assignments for the 2022-2023 school year, as

per the certificated contract: 5/6 Girls Basketball Coach: Caleb Sawyer. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 54

- C. Consider approval of the following walk-on coaching assignments for the 2022-2023 school year:

7/8 Boys Basketball Coach: Rick Fenn

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the following walk-on coaching assignments for the 2022-2023 school year: 7/8 Boys Basketball Coach: Rick Fenn. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Wilson
Noes: None
Abstained: None
Absent: Stowe

MOTION # 55

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:40 p.m.

XII. RECONVENE TO TAKE OPEN SESSION:

The board reconvened at 8:25 p.m.

XIII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to adjourn the meeting. The meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Andrea Perkins, Board President

Clark Stowe, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Jake Wilson, Board Member

Motions to Date: 55

Resolutions to Date: 3