

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: August 9, 2023

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Jacki Fields, Clark Stowe, Matthew Thompson, Jake Wilson

MEMBERS ABSENT: Brenda Donnahoe

GUESTS: None

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by Board President, Clark Stowe.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Jake Wilson and seconded by Matt Thompson to approve the Agenda, as presented. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 1

B. Approval of the Minutes of the Regular Board Meeting held on June 28, 2023.

A motion was made by Jacki Fields and seconded by Jake Wilson to approve the Minutes of the Special Board Meeting held on June 28, 2023. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 2

- C. Approval of the Minutes of the Regular Board Meeting held on June 29, 2023.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the Minutes of the Regular Board Meeting held on June 29, 2023. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 3

III. COMMENTS FROM BOARD MEMBERS

No comments.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Sports Report
1. Laura will attend AD meeting after Labor Day. Paperwork for volleyball will be handed out the first week of school with practice starting shortly after. Games should begin middle of September. (Seasons are 5 weeks long)
- B. Principal/Superintendent Report
1. Attended Butte County Supt Retreat - received legal and budget updates
 2. \$20,000 Grant from Butte County School Technology Grant. Will pay for TK touchscreen Chromebooks and IT room relocation.
 3. Enrollment: 306 Students Enrolled (Additional 12 FOCUS) = 318. Small classes TK (16), 1st (26), and 3rd (27)
 4. Curriculum and Instruction- Summer school is the 2nd week. 3 teachers and instructional aide (30 students). Students have the option of staying all day in ASP from 12-5. CTE teacher for career exploration in an elective wheel for

middle school. PD Days (SEL, Differentiated Instruction, MAP, PBIS, Strategic Plan). Working on expanding Art Docent with Prop 28 funds

5. Maintenance/Custodial/Transportation- New Electronic Sign has been completed and will be installed in a few weeks hopefully. All classrooms have been cleaned top to bottom. Carpets have been professionally cleaned. IT Room relocation (move AC, switches, and cabling). Track edging and clean up. Office walls have been repaired and new flooring is being installed. The carpet was replaced in room 16. Moved music to room 5, and set up intervention classroom room 12. Numerous work orders for small items to be replaced or fixed. Working on AMS fixing some floor tile issues in TK and K. Cafeteria lockers were removed and will recover walls with soundboard. Need to address the floor soon.
6. Upcoming Events: 8/21 - New Teacher Orientation, 8/23-24 - Teacher Buy Back Days, 8/25 - Work Day, 8/28 - First Day of School, 8/24 - Middle School Back to School Night, 8/31 - TK-5 Back to School Night.

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Quarterly report on Williams Uniform Complaints.

DISCUSSION

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2023-2024 school year:
 1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001271	Grade 8	Returning
Student # 1001403	Grade 6	Returning
Student # 1001555	Grade 3	Returning
 2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001256	Grade 8	Returning
Student # 1001440	Grade 4	Returning
Student # 1001311	Grade 7	Returning
Student # 1001463	Grade 5	Returning
Student # 1001781	Grade 1	New

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001688	Grade 1	Returning
Student # 1001524	Grade 4	Returning
Student # 1001414	Grade 5	Returning
Student # 1001695	Grade K	Returning
Student # 1001617	Grade 2	Returning
Student # 1001630	Grade 6	Returning

A motion was made by Matt Thompson and seconded by Jake Wilson to approve all Inter-District Attendance Agreement requests listed in Items VIII.A.1.-VIII.A.3. The motion passed.

Ayes:	Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	Donnahoe

MOTION # 4

- B. Consider the approval of the following Vendor Warrants:

1. June 2023 Vendor Warrants
2. July 2023 Vendor Warrants

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the June 2023 and July 2023 Vendor Warrants. The motion passed.

Ayes:	Fields, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	Donnahoe

MOTION # 5

IX. PERSONNEL ACTION:

- A. Consider accepting the resignation of Bobbie Fillmore, effective August 1, 2023.

A motion was made by Jake Wilson and seconded by Matt Thompson to approve accepting the resignation of Bobbie Fillmore, effective August 1, 2023. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 6

- B. Consider approval of MOU between the Manzanita Elementary School District and Alexander Agapiades to teach Music/Choir effective July 1, 2023-June 30, 2024.

A motion was made by Jacki Fields and seconded by Matt Thompson to approve the MOU between the Manzanita Elementary School District and Alexander Agapiades to teach Music/Choir effective July 1, 2023-June 30, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 7

- C. Consider approval of MOU between the Manzanita Elementary School District and EmmaLee Bowling as temporary Career Technical Education (CTE) teacher effective July 1, 2023-June 30, 2024.

A motion was made by Matt Thompson and seconded by Jacki Fields to approve the MOU between the Manzanita Elementary School District and EmmaLee Bowling as temporary Career Technical Education (CTE) teacher effective July 1, 2023-June 30, 2024. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 8

- D. Consider approval of the following extra duty assignments for the 2023-2024 school year, as per the certificated contract:

Student Council Advisor: Brook Gallagher
Teacher-In-Charge: Kristin Dell'Immagine
Yearbook Advisor: Becky Carstensen and Lora Askea
CJSF: Linda Rice
ELD Coordinators: Linda Rice
WIN/Intervention Coordinator: Lora Askea

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the following extra duty assignments for the 2023-2024 school year, as per the certificated contract:

Student Council Advisor: Brook Gallagher
Teacher-In-Charge: Kristin Dell'Immagine
Yearbook Advisor: Becky Carstensen and Lora Askea
CJSF: Linda Rice
ELD Coordinators: Linda Rice
WIN/Intervention Coordinator: Lora Askea
The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 9

- E. Consider approval of the following walk-on coaching assignments for the 2023-2024 school year:

Athletic Director: Laura Sannar

A motion was made by Matt Thompson and seconded by Jake Wilson to approve the following walk-on coaching assignments for the 2023-2024 school year:

Athletic Director: Laura Sannar
The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 10

- F. Consider approval of Resolution 23/24.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b).

A motion was made by Matt Thompson and seconded by Jake Wilson to approve Resolution 23/24.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b). The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

RESOLUTION # 1

- G. Opportunity for members of the public to comment on the Initial Proposal from MTA to the District, initially "sunshined" on June 28, 2023.

DISCUSSION

- H. Opportunity for members of the public to comment on the Initial Proposal from the District to MTA, initially "sunshined" on June 28, 2023.

DISCUSSION

- I. Consider adoption of the District's Initial Proposal to MTA.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the adoption of the District's Initial Proposal to MTA. The motion passed.

Ayes: Fields, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Donnahoe

MOTION # 11

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957

- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:33 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 8:44 p.m.

XII. ADJOURNMENT:

A motion was made by Matt Thompson and seconded by Jake Wilson to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Clark Stowe, Board President

Jake Wilson, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Matthew Thompson, Board Member

Motions to Date: 11

Resolutions to Date: 1