

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: April 6, 2022

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 1/Zoom

MEMBERS PRESENT: Brenda Donnahoe, Chris Oakley, Andrea Perkins, Clark Stowe, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Michelle Cable, Lora Askea, Linda Rice, Becky Carstensen, Erica Zaragoza

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon, Brittany Lobo

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by Board President, Andrea Perkins.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Chris Oakley and seconded by to Clark Stowe approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 90

B. Approval of the Minutes of the Regular Board Meeting held on March 9, 2022.

A motion was made by Brenda Donnahoe and seconded by Jake Wilson to approve the Minutes of the Regular Board Meeting held on March 9, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 91

III. COMMENTS FROM BOARD MEMBERS

Andrea Perkins thanked staff and teachers. Jake Wilson said he heard our 8th graders were good representatives of Manzanita at GHS Ag Day.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. Outdoor Movie Night was well attended.
 - 2. Upcoming Events: Egg hunt in April 8, Tri Tip dinner May 7th
- B. Athletics Report
 - 1. Track started this week. 40 kids K-8.
 - 2. Basketball seasons ended last week. 5/6 Boys basketball placed 2nd in their tournament. 7/8 girls basketball team improved greatly this season.
- C. Student Council Report-rally at the end of the month.
- D. Student Recognition
- E. Principal/Superintendent Report
 - 1. Site Council meeting last week discussed LCAP, UPK, and dress code items. Universal Prekindergarten- UPK and LCAP meetings will be combined with Site Council meetings.
 - 2. Mrs. Engelmann and Mrs. Walther will be taking a group of 7/8/9 graders New York/Washington DC next week. (20 students, 5-9th, 14-7/8, and 7 other adults)
 - 3. LCAP survey is out to parents and staff will close 4/15
 - 4. Staff assignment survey for next year is out to staff, once assignments are finalized can move forward with TK and hiring of a new teacher.
 - 5. Curriculum and Instruction- Middle School Math and 4/5 have been working on essential standards. 2/3 will be working on theirs tomorrow. We will continue to work on the other grade levels and begin the conversations of how the essentials will shape our instruction and WIN time next year

6. Maintenance-We received a Kitchen Infrastructure Grant (KIT) for \$33,361 which can be used to upgrade the kitchen and training of staff. We are looking at upgrading our freezer storage space and possibly upgrading the counters and storage inside the kitchen. We had the bleachers in the Gym inspected and numerous seats were found to be cracked. There also needs to be some repair of the components that allow the bleachers to be moved in and out. We will have repair estimate on the next board meeting agenda.
7. Bus-We have received 3 bids for buses (Thomas, Bluebird, International. Clark, Chris, and I have done demos of all 3 and will be ready to bring the bids to the next meeting for discussion and approval.
8. Custodian-Custodians are currently tracking their time so that we can determine staffing needs. Will be presented at the next meeting.
9. Counseling-Mr. Rogers will be on the panel Friday interviewing 3 candidates.
10. Upcoming Events- 4/11-15 - Spring Break, 4/19 – 3rd Grade to Gray Lodge, 4/21 – Pizza with the Principal, 4/22 - Middle School Dance, 4/25 – 2nd Grade to Gray Lodge, 4/27 – CJSF to Jesus Center Farm, 4/27 – TK/K/1 to Sacramento Zoo, 4/29 – Rally (TK-5 12:30, Middle School 1:00), 5/5 - Open House.

F. Enrollment-289

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

A. Consider approval of the 2022-2023 Manzanita School Calendar.

A motion was made by Jake Wilson and seconded by Chris Oakley to table the approval of the 2022-2023 Manzanita School Calendar. The motion passed.

Ayes:	Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 92

B. Quarterly report on Williams Uniform Complaints.

DISCUSSION

C. Consider the approval of quote from Gaynor Telesystems for the purchase of 3 new security cameras and upgrading/replacing 3 security cameras.

A motion was made by Brenda Donnahoe and seconded by Clark Stowe to approve the quote from Gaynor Telesystems for the purchase of 3 new security cameras and upgrading/replacing 3 security cameras. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 93

- D. Consider the approval of the quote from The Stage Depot for the purchase of a new stage.

A motion was made by Chris Oakley and seconded by Clark Stowe to approve the quote from The Stage Depot for the purchase of a new stage. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 94

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2022-2023 school year:

- 1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001613	Grade 1	Returning
Student #1001271	Grade 7	Returning
Student # 1001403	Grade 5	Returning
Student # 1001555	Grade 2	Returning

- 2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001632	Grade 7	Returning
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Student # 1001242	Grade 7	Returning
Student # 1001612	Grade 1	Returning
Student # 1001445	Grade 4	Returning
Student # 1001530	Grade 3	Returning
Student # 1001210	Grade 8	Returning
Student # 1001247	Grade 7	Returning
Student # 1001248	Grade 7	Returning
Student # 1001443	Grade 3	Returning
Student # 1001534	Grade 2	Returning
Student # 1001458	Grade 4	Returning
Student # 1001606	Grade 1	Returning
Student # 1001614	Grade 1	Returning
Student # 1001626	Grade 1	Returning
Student # 1001270	Grade 7	Returning
Student # 1001328	Grade 6	Returning

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001180	Grade 8	Returning
Student # 1001436	Grade 5	Returning
Student # 1001408	Grade 5	Returning
Student # 1001339	Grade 4	Returning
Student # 1001241	Grade 7	Returning
Student # 1001630	Grade 5	Returning
Student # 1001628	Grade 2	Returning
Student # 1001629	Grade 7	Returning
Student # 1001188	Grade 8	Returning
Student # 1001483	Grade 7	Returning
Student # 1001415	Grade 4	Returning
Student # 1001331	Grade 6	Returning
Student # 1001327	Grade 6	Returning
Student # 1001514	Grade 3	Returning

4. From the Palermo Union School District to the Manzanita Elementary School District:

Student # 1001381	Grade 5	Returning
Student # 1001552	Grade 2	Returning

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to approve all Inter-District Attendance Agreement requests listed in Items VIII.A.1-VIII.A.4. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson

Noes: None
Abstained: None
Absent: None

MOTION # 95

- B. Consider the approval of the March 2022 Vendor Warrants.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the March 2022 Vendor Warrants. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 96

IX. PERSONNEL ACTION:

- A. Consider approval of hiring Erica Zaragoza as custodian/maintenance effective April 1, 2022.

A motion was made by Chris Oakley and seconded by Clark Stowe to approve hiring Erica Zaragoza as custodian/maintenance effective April 1, 2022. The motion passed.

Ayes: Donnahoe, Oakley, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 97

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member;
Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 8:09 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 9:05 p.m.

XII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Chris Oakley to adjourn the meeting. The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Andrea Perkins, Board President

Clark Stowe, Board Clerk

Brenda Donnahoe, Board Member

Chris Oakley, Board Member

Jake Wilson, Board Member

Motions to Date: 97
Resolutions to Date: 6