

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: March 8, 2023

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 2/Google Meet

MEMBERS PRESENT: Brenda Donnahoe Jacki Fields, Andrea Perkins, Clark Stowe, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Lora Askea, Brooklyn Hill, Robert Hill, Kelly Hill, Dru Ryan, Grandpa Ryan

DISTRICT PERSONNEL: Gary Rogers, Shelly Cahoon

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by Board President, Clark Stowe.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve the Agenda, as presented. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION #83

B. Approval of the Minutes of the Regular Board Meeting held on February 8, 2023.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the Minutes of the Regular Board Meeting held on February 8, 2023. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: Donnahoe, Wilson
Absent: None

MOTION # 84

III. COMMENTS FROM BOARD MEMBERS

No comments.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. Back the School Bash is March 11 with 10 table leaders signed up and \$3000 from sponsorships already.
 - 2. Students really enjoyed the Read Across America activities last week.
- B. Athletics Report
 - 1. 5/6 boys basketball won the FRRPD tournament.
 - 2. 5/6 boys and 7/8 girls season is coming to an end.
- C. Student Council Report
 - 1. Middle school dance was well attended in February.
- D. Principal/Superintendent Report
 - 1. We had a great assembly from Wild Things students learned about several different animals and their stories including a kangaroo.
 - 2. I attended the Gridley Rotary Meeting on the 23rd of last month and gave an update about what has been happening at Manzanita.
 - 3. Thank you to Reyna for setting up English classes for our EL parents they are meeting on Fridays.
 - 4. Thank you to Clark and Jake for spending the day with me updating our board policies. Hopeful to have them completed for the April board meeting.
 - 5. 8th Grade attended Gridley High School Ag day today.
 - 6. LCAP Survey Results: We had 31 responses from parents and 6 from staff. Will be sending out a student input survey next week. Goal #1 -MESD will continue to implement and refine a Multi-Tiered System of Support, (MTSS),

utilizing multiple forms of data to identify the academic, social-emotional, and/or behavioral needs of our students. Student needs will inform instructional decisions which will improve academic outcomes for all students. Systems, (including MAP testing), will be put in place to establish the collection of data, disaggregation, and analysis to determine inequities and measure program effectiveness. Activities and strategies including intervention programs for struggling students which will be based on an in-depth analysis of assessment data. All programs will be designed and implemented to improve student achievement and outcomes. Goal #2 - Manzanita Elementary School District will develop safe and inviting environments that are clean, well maintained, and provide a sense of pride for students and families. Safe environments include those where students feel physically and emotionally supported and families feel welcomed. To accomplish this, Manzanita School will develop and implement social-emotional programs and PBIS (Positive Behavior Intervention Support).

7. Curriculum and Instruction- Shout out to Mrs. Askea for leading WIN and working with all teachers to redo schedules and being a great resource for the staff. We have put a committee together to analyze our Math data and will meet next Monday. We are in the process of working on Summer School as part of the ELOP requirement for next year. I will have MAP Winter results at our April meeting. We are recognizing students who met their growth goal from Fall to Winter this Friday.
8. Maintenance/Custodial/Transportation- Bangor has taken possession of our old bus. EKI Water was out yesterday taking pressure samples for the continuing of the design phase of the new well.
9. Upcoming Events: 3/9 – Pizza with Principal, 3/11 – Manzanita Booster Club Dinner, 3/16 – Site Council Meeting 3:30 PM, 3/16 - ELAC Meeting 6:30 PM, 3/20 – 3/24 – Minimum Days All Grades/ PreK-3 Parent Conferences

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Consider the approval of the Second Interim Budget Report.

A motion was made by Jake Wilson and seconded by Andrea Perkins to approve the Second Interim Budget Report. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

- B. Consider the approval of the 2022-2023 Manzanita Elementary School District Transportation Services Plan.

A motion was made by Brenda Donnahoe and seconded by Jacki Fields to approve the 2022-2023 Manzanita Elementary School District Transportation Services Plan. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 86

- C. Consider the approval of the contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District New Construction project #50/61499-00-002.

A motion was made by Andrea Perkins and seconded by Jake Wilson to approve contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District New Construction project #50/61499-00-002. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 87

- D. Consider the approval of the contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District Modernization Construction project #50/61499-00-00.

A motion was made by Brenda Donnahoe and seconded by Andrea Perkins to approve contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District Modernization Construction project #50/61499-00-00. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 88

- E. Consider the approval of the contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District New Construction project #70/61499-00-001.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve contract with Nigro and Nigro PC to provide a performance audit for the Manzanita Elementary School District New Construction project #50/61499-00-01. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 89

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2023-2024 school year:

- 1. From the Chico Unified School District to the Manzanita Elementary School District:

Student # 1001404 Grade 6 Returning

- 2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001324 Grade 7 Returning
Student # 1001508 Grade 4 Returning
Student # 1001673 Grade 1 Returning
Student # 1001458 Grade 5 Returning
Student # 1001252 Grade 8 Returning
Student # 1001257 Grade 8 Returning
Student # 1001721 Grade K Returning
Student # 1001258 Grade 8 Returning
Student # 1001761 Grade K New
Student # 1001569 Grade 3 Returning
Student # 1001706 Grade 1 Returning
Student # 1001607 Grade 1 Returning

Student # 1001642	Grade 8	Returning
Student # 1001644	Grade 1	Returning
Student # 1001615	Grade 2	Returning
Student # 1001752	Grade K	New
Student # 1001624	Grade 1	Returning
Student # 1001762	Grade TK	New
Student # 1001266	Grade 8	Returning
Student # 1001728	Grade K	Returning
Student # 1001626	Grade 2	Returning
Student # 1001757	Grade TK	New
Student # 1001717	Grade 3	Returning
Student # 1001393	Grade 6	Returning
Student # 1001511	Grade 4	Returning
Student # 1001674	Grade 1	Returning
Student # 1001627	Grade 2	Returning
Student # 1001754	Grade K	New

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001704	Grade 1	Returning
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4. From the Palermo Union School District to the Manzanita Elementary School District:

Student # 1001552	Grade 2	Returning
Student # 1001381	Grade 5	Returning

A motion was made by Brenda Donnahoe and seconded by Andrea Perkins to approve all Inter-District Attendance Agreement requests listed in Items VIII.A.1.-VIII.A.4. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Stowe, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 90

- B. Consider the approval of the February 2023 Vendor Warrants.

A motion was made by Jake Wilson and seconded by Jacki Fields to approve the February 2023 Vendor Warrants. The motion passed.

Ayes:	Donnahoe, Fields, Perkins, Stowe, Wilson
Noes:	None

Abstained: None
Absent: None

MOTION # 91

IX. PERSONNEL ACTION:

- A. Consider the approval of hiring Miranda Brown, library clerk, effective March 3, 2023.
- B. A motion was made by Brenda Donnahoe and seconded by Andrea Perkins to approve hiring Miranda Brown, library clerk, effective March 3, 2023. The motion passed.

Ayes: Donnahoe, Fields, Perkins, Stowe, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 92

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 7:40 p.m.

XII. RECONVENE TO TAKE OPEN SESSION:

The board reconvened at 8:58 p.m. Board President, Clark Stowe, reported that action was taken during closed session to release a probationary classified employee by a vote of Ayes: 5, Noes: 0.

XIII. ADJOURNMENT:

A motion was made by Brenda Donnahoe and seconded by Andrea Perkins to adjourn the meeting. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Clark Stowe, Board President

Jake Wilson, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Andrea Perkins, Board Member

Motions to Date: 92

Resolutions to Date: 3