

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: February 8, 2023

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 2/Google Meet

MEMBERS PRESENT: Jacki Fields, Andrea Perkins, Clark Stowe

MEMBERS ABSENT: Brenda Donnahoe, Jake Wilson

GUESTS: Lora Askea, Michelle Cable, John Coopriider

DISTRICT PERSONNEL: Gary Rogers, Brittany Lobo, Shelly Cahoon

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:01 p.m. by Board President, Clark Stowe.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the Agenda, as presented. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION #71

B. Approval of the Minutes of the Regular Board Meeting held on January 12, 2023.

A motion was made by Jacki Fields and seconded by Andrea Perkins to approve the Minutes of the Regular Board Meeting held on January 12, 2023. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 72

III. COMMENTS FROM BOARD MEMBERS

Andrea Perkins said that her kids have really been enjoying the Walk of Fame on Fridays.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

John Coopriider thanked the staff for the safety precautions that are being taken to keep his student and all students at Manzanita safe. He appreciates the board, teachers and all staff for making sure the students are safe, loved and taken care of. He said he is always greeted with a smile.

V. COMMUNICATIONS:

- A. Booster Report
 - 1. Back the School Bash is March 11. Planning for Dr. Seuss day is underway.
- B. Athletics Report
 - 1. Basketball season 1 is over. 7/8 boys and girls basketball teams played well in the Manzanita tournament.
 - 2. Basketball season 2 has begun for 5/6 boys and 7/8 girls.
- C. Student Council Report
 - 1. Middle school rally last week went really well.
 - 2. Selling Valentine's grams this week.
- D. Principal/Superintendent Report
 - 1. Currently working with CSBA updating our Board Policies and creating online versions. Once complete we will bring them to a board meeting to be adopted all at once. Additional updates will occur throughout the year when laws or other policies change.
 - 2. Construction Project audit needs to be completed. Currently working on bids that ranging from \$6-8500 per audit (Need 3 plus funds that weren't expended)
 - 3. 8th Grade parent meeting was tonight.
 - 4. Had a great, well-attended ELAC meeting in January.

5. Curriculum and Instruction- Teachers had a quick review/training of Universal Design for Learning and given a sample UDL look for sheet to help them look for strategies in their own lessons. Universal design for learning (UDL) is a teaching approach that works to accommodate the needs and abilities of all learners and eliminates unnecessary hurdles in the learning process. We will be finishing up MAP testing this week. PLC conference has been booked for June. Working with Gridley to setup some time for our teachers to collaborate with each other.
6. Maintenance- Shelving has been installed in North Storage. Plan is to have an assigned area for each teacher to store curriculum or other resources. Custodians have been working hard to complete work orders or variety of things. Planning to have UBC come out and look at drain in front of rooms 14-16 since the water is pooling up there. Kitchen improvement - exploring some options of either expanding kitchen or remodeling inside to make it a more efficient work space. (Kitchen improvement funds)
7. Upcoming Events: 2/10 – 100th Day of School, 2/10 - Pizza with Principal, 2/15 - Wild Things Assembly, 2/20 – No School Presidents’ Day, 3/11 – Manzanita Booster Club Dinner

VI. OLD BUSINESS:

- A. Consider approval of SARC Report (School Accountability Report Card) for fiscal year 2021-2022 in accordance with Education Code 33126.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the SARC Report (School Accountability Report Card) for fiscal year 2021-2022 in accordance with Education Code 33126. The motion passed.

Ayes:	Fields, Perkins, Stowe
Noes:	None
Abstained:	None
Absent:	Donnahoe, Wilson

MOTION # 73

VII. NEW BUSINESS:

- A. Consider approval of year 3 of 3-year contract (year ending June 30, 2023) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District.

A motion was made by Jacki Fields and seconded by Andrea Perkins to approve year 3 of 3-year contract (year ending June 30, 2023) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 74

- B. Consider approval of the 2022-2023 Manzanita Elementary School District Safety Plan.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the 2022-2023 Manzanita Elementary School District Safety Plan. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 75

- C. Discussion on the Manzanita Elementary School District 2022-2023 Local Control Accountability Plan) LCAP.

DISCUSSION

- D. Consider the approval of the sale of district surplus property with a value of less than \$2500: (1) Thomas School Bus to Bangor Union Elementary School District for \$1.00 in alignment with Board Policy 3270.

A motion was made by Jacki Fields and seconded by Andrea Perkins to approve the sale of district surplus property with a value of less than \$2500: (1) Thomas School Bus to Bangor Union Elementary School District for \$1.00 in alignment with Board Policy 3270. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 76

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one

motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Consider approval of the following Inter-District Attendance Agreements for the 2022-2023 school year:

1. From the Manzanita Elementary School District to the Live Oak Unified School District:

Perez Ceja, Maria Grade 1 New

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve all Inter-District Attendance Agreement requests listed in Items VIII.A.1. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 77

B. Consider the approval of the January 2023 Vendor Warrants.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the January 2023 Vendor Warrants. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 78

IX. PERSONNEL ACTION:

A. Consider approval of the following walk-on coaching assignments for the 2022-2023 school year:

5/6 Boys Basketball Coach: Josh Sannar
5/6 Boys Basketball Assistant Coach: Laura Topete

A motion was made by Jacki Fields and seconded by Andrea Perkins to approve the following walk-on coaching assignments for the 2022-2023 school year:

5/6 Boys Basketball Coach: Josh Sannar, 5/6 Boys Basketball Assistant Coach: Laura Topete. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 79

- B. Consider hiring Courtney Waite, Instructional Aide, effective January 9, 2023.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve hiring Courtney Waite, Instructional Aide, effective January 9, 2023. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 80

- C. Consider approval of MOU between the Manzanita Elementary School District and Alexander Agapiades to teach Music/Choir effective January 23, 2023-June 30, 2023.

A motion was made by Jacki Fields and seconded by Andrea Perkins to approve the MOU between the Manzanita Elementary School District and Alexander Agapiades to teach Music/Choir effective January 23, 2023-June 30, 2023. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 81

- D. Consider approval of the resignation of Jeannie Mattos, Library Clerk, effective February 7, 2023.

A motion was made by Andrea Perkins and seconded by Jacki Fields to approve the resignation of Jeannie Mattos, Library Clerk, effective February 7, 2023. The motion passed.

Ayes: Fields, Perkins, Stowe
Noes: None
Abstained: None
Absent: Donnahoe, Wilson

MOTION # 82

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 8:13 p.m.

XII. RECONVENE TO TAKE OPEN SESSION:

The board reconvened at 9:18 p.m.

XIII. ADJOURNMENT:

A motion was made by Jacki Fields and seconded by Andrea Perkins to adjourn the meeting. The meeting was adjourned at 9:19 p.m.

Respectfully submitted,

Gary Rogers, Secretary to the Board

Approved:

Clark Stowe, Board President

Jake Wilson, Board Clerk

Brenda Donnahoe, Board Member

Jacki Fields, Board Member

Andrea Perkins, Board Member

Motions to Date: 82
Resolutions to Date: 3