

**MANZANITA ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**

**DATE:** June 7, 2017

**TIME & PLACE:** 7:00 p.m., Manzanita Elementary School, Gym

**MEMBERS PRESENT:** Chris Alexander, Darin Pantaleoni, Colleen Dugan, Chris Engelmann

**MEMBERS ABSENT:** Brenda Donnahoe

**GUESTS WHO SIGNED IN:** Parents and community members (see sign in sheet)

**DISTRICT PERSONNEL:** Michelle Sanchez, Brittany Short

**I. CALL TO ORDER:**

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by President, Chris Alexander

**II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:**

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the Agenda as presented. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: Donnahoe

**MOTION #96**

B. Approval of the Minutes of the Regular Board Meeting held on May 10, 2017.

A motion was made by Collen Dugan and seconded by Chris Engelmann to approve the Minutes of the Regular Board Meeting held on May 10, 2017. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: Donnahoe

**MOTION #97**

### **III. HEARING SESSION / PUBLIC FORUM:**

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues on the agenda, they may do so at the time the item is addressed by the Board.

*The meeting was moved the gym to allow for the large crowd to address the Board during Public Forum. There were many comments from the community regarding their concerns about the proposed drug treatment rehabilitation facility being located adjacent to Manzanita Elementary School. The public is very concerned about the safety of the students and staff at the school if this facility should in fact open. Many questions were also raised about whether the facility has the proper environmental and zoning clearances, staff training and adequate safety measures in place for the size of the facility being proposed, as well as concerns with the response time of law enforcement should issues arise with residents and whether there might be increased patrols for the future. There were also questions about whether the residents are voluntary or court-mandated, what the process will be for criminal background checks of those residents and what the success rate for this type of facility is. There was also a recommendation that the district form a Safety Committee to consider future safety measures at the school should this facility open and whether this topic would be agendaized for future meetings. The Board heard and took note of the community's concerns and will be sharing them with our local elected officials, as well as discussing the need for possible additional safety measures during future meetings.*

### **IV. COMMUNICATIONS:**

#### **A. Superintendent Report**

##### **1. Enrollment**

Current enrollment is 288. This represents the same number of students enrolled from the previous month.

##### **2. Facilities**

Ms. Sanchez reported that the facilities are in great shape. We are gearing up for summer projects around campus.

##### **3. Curriculum, Instruction, and Assessment**

Ms. Sanchez reported that we are coming to an end of this school year. Teachers and students continue to work hard in their classrooms with end of the year projects and testing. There are many field trips and end of year activities happening daily for our students. These are great opportunities and learning experiences for our students.

State testing is coming to an end. It has taken longer this year with the flu bug going around campus, but we should be all finished with make-ups this week.

4. Update on 2017-18 plans

Ms. Sanchez reported on Grade Level Configurations and Staffing Assignments. We will have two combination classes, TK-K and 2-3. There are two possible scenarios for staffing classrooms depending on a possible teacher retirement. We will be breaking up the large current 4<sup>th</sup> grade group into two 5<sup>th</sup> classes and strategizing on how to minimize the stress of the large 7<sup>th</sup> grade.

5. Boosters Report

Chicken BBQ is a hot topic again this month. The Boosters' Club, along with other volunteers, presented the Board with ideas on several options to consider for how to proceed with the Chicken BBQ in the future. The Board will discuss these ideas in more depth at our next meeting.

6. Miscellaneous

- Safety Committee

Ms. Sanchez discussed expanding participation on the Safety Committee for the 2017-18 School Year. We currently have a Site Council, which has served as the Safety Committee in the past. We will be discussing details at the next Board Meeting.

**V. OLD BUSINESS:**

- A. No old Business to report.

**VI. PUBLIC HEARING:**

- A. Open Public Hearing to receive comment on:
1. Public input concerning the 2017-2018 LCAP and the School District Budget.
  2. Disclosure of AB1200 and modifications reflecting salary adjustments for certificated, confidential and classified staff for the 2016/2017, 2017/2018, and 2018/2019 school years.
- B. Adjourn Public Hearing.

There were no comments from the public.

**VII. NEW BUSINESS:**

- A. Consider approval of AB1200 and modifications reflecting salary adjustments for certificated, confidential and classified staff for the 2016/2017, 2017/2018, and 2018/2019 school years.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the Agenda as presented. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: Donnahoe

**MOTION #98**

- B. Consider approval of our annual "Declaration of Need for Fully Qualified Educators.

A motion was made by Chris Engelmann and seconded by Darin Pantaleoni to approve our annual "Declaration of Need for Fully Qualified Educators. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: Donnahoe

**MOTION #99**

- C. Consider approval of our "Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits".

A motion was made by Colleen Dugan and seconded by Chris Engelmann to approve our annual "Declaration of Need for Fully Qualified Educators. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: Donnahoe

**MOTION #100**

- D. Consider approval of the following Inter-District Attendance Agreements for the 2017-2018 school year:

- 1. From the Gridley Unified School District to the Manzanita Elementary School District:

Casey, Paige	Grade 8	Returning
Casey, Morgan	Grade 3	Returning
Daddow, Madeline	Grade 7	Returning
Daddow, Jacob	Grade 1	Returning
Espino, Rio Alina	Grade K	New

Reyes, Antonio	Grade K	New
Sorenson, Ashlyn	Grade 3	Returning
Walton, Scarlett	Grade K	New

2. From the Live Oak Unified School District to the Manzanita Elementary School District:

Barajas, Carlos	Grade 5	Returning
Bole, Mackenzie	Grade TK	New
Tinoco-Oros, Estrella	Grade 7	Returning
Tinoco-Oros, Francisco	Grade 3	Returning

3. From the Chico Unified School District to the Manzanita Elementary School District:

Lair, Aeris	Grade K	New
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A motion was made by Brenda Donnahoe and seconded by Darin Pantaleoni to approve all Inter-District Attendance Agreement requests for the 2016-2017 school year listed in Items VII.D.1-3. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
 Noes: None  
 Abstained: None  
 Absent: Donnahoe

**MOTION #101**

- E. Annual Review of Conflict of Interest Categories. The Principal/Superintendent currently is the only employee who must file an annual disclosure statement. Per Board Policy, an annual review shall occur no later than October 1st of each fiscal year to determine if any other employees need to fall under a category of this board policy, or if the category needs to change for existing employees.

Ms. Sanchez informed the board that we did not have an employee that needed to file this disclosure at this time.

**VIII. FINANCIAL--BUDGET, BIDS, WARRANTS, AND PAYROLL TRANSFERS:**

- A. Consider the approval of warrants and budget revisions as attached

A motion was made by Colleen Dugan and seconded by Chris Engelmann to approve the warrants and budget revisions as attached. The motion passed.

Ayes: Alexander, Dugan, Pantaleoni, Engelmann  
 Noes: None

Abstained: None  
Absent: Donnahoe

**MOTION #102**

**IX. RECESS TO CLOSED SESSION:**

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

**X. CLOSED SESSION**

- A. Discuss Personnel Issues.
- B. Discuss Student Discipline Issues.

**XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:**

No action was taken.

**XII. ADJOURNMENT:**

Chris Alexander adjourned the meeting at 8:45 p.m.

Respectfully submitted,

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Michelle Sanchez, Secretary to the Board

Approved:

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Chris Alexander, Board President

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Brenda Donnahoe, Board Clerk

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Darin Pantaleoni, Board Member

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Colleen Dugan, Board Member

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Chris Engelmann, Board Member

Motions to Date: 102

Resolutions to Date: 11