

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: May 10, 2017

TIME & PLACE: 7:00 p.m., Manzanita Elementary School, Room 6

MEMBERS PRESENT: Chris Alexander, Brenda Donnahoe, Darin Pantaleoni, Colleen Dugan

MEMBERS ABSENT: Chris Engelmann

GUESTS WHO SIGNED IN: David Anderson, Rick Argetsinger, Mike Fredricks, Amanda Hansen, Libby Tolman, Bree Kelly, EmmaLee Bowling, Janis Jansen, Noell Thompson, Brianna Swanson

DISTRICT PERSONNEL: Michelle Sanchez, Brittany Short and Suzanne Carter-Herboldshimer

I. CALL TO ORDER:

- A. Open Session
 - 1. Roll Call, Flag Salute

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Colleen Dugan and seconded by Brenda Donnahoe to approve the Agenda as presented. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #86

- B. Approval of the Minutes of the Regular Board Meeting held on April 12, 2017.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the Minutes of the Regular Board Meeting held on April 12, 2017. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

III. HEARING SESSION / PUBLIC FORUM:

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues on the agenda, they may do so at the time the item is addressed by the Board.

Comments: Boosters along with some community members presented some ideas and questions in regards to the Annual Chicken BBQ. Boosters is hoping for some more volunteers next year and between Boosters, Board Members and the Manzanita Community, they can potentially add the Chicken BBQ to the Carnival in the fall.

IV. COMMUNICATIONS:

A. Superintendent Report

1. Enrollment

Current enrollment is 288. This represents a decrease of 3 students enrolled from the previous month.

2. Facilities

Ms. Sanchez reported that the facilities are in great shape. We are gearing up for summer projects around campus.

3. Curriculum, Instruction, and Assessment

Ms. Sanchez reported that we have 24 days left of school and teachers and students are in a mad dash to finish up for the year, especially with the loss of 6 days due to evacuations.

State testing is scheduled to start tomorrow. Science tests start May 11th and SBAC testing begins May 17th – June 2rd. Teachers and students have been hard at work preparing for them.

4. Strategic Plan and LCAP/Budget Update

Ms. Sanchez continues to work on our LCAP with Adrian at BCOE. It will be available for public viewing June 2nd.

5. Boosters Report

Chicken BBQ is a hot topic this month. Boosters Club along with volunteers are coming up with ideas on how to possibly bring back the fall carnival style Chicken BBQ.

6. Miscellaneous

Ms. Sanchez reported that it will be busy from now until the end of the year with field trips and other activities. These are great opportunities and learning experiences for our students.

V. OLD BUSINESS:

- A. Third Reading of revised Board Policy and Regulation 1240 “Volunteer Assistance”.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the Agenda as presented. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #88

VI. NEW BUSINESS:

- A. Consider approval of the revised Volunteer Driver Policy/Form.

A motion was made by Brenda Donnahoe and seconded by Darin Pantaleoni to approve the revised Volunteer Driver Policy/Form. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #89

- B. Approval of the “Letter of Intent” to continue agreement(s) with AMS for modular manufacturer for ongoing modernization and new construction projects.

A motion was made by Darin Pantaleoni and seconded by Brenda Donnahoe to approve the “Letter of Intent” to continue agreement(s) with AMS for modular manufacturer for ongoing modernization and new construction projects. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #90

- C. Consider the adoption of Resolution 16/17.10 “Resolution Regarding the Education Protection Account”, for estimated EPA expenditures for the school year 2016-2017.

A motion was made by Darin Pantaleoni and seconded by Chris Alexander to approve Resolution 16/17.10 “Resolution Regarding the Education Protection Account”, for estimated EPA expenditures for the school year 2016-2017.

The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni

Noes: None

Abstained: None

Absent: Engelmann

RESOLUTION #10

- D. Consider adoption of Resolution 16/17.11 "Cooperative Project Agreement" authorizing the Butte County Superintendent of Schools Office to be the Legal Educational Agency and make formal application for state and federally funded programs contained with the Consolidated Application for the 2017-2018 fiscal year.

A motion was made by Colleen Dugan and seconded by Brenda Donnahoe to approve Resolution 16/17.11 "Cooperative Project Agreement" authorizing the Butte County Superintendent of Schools Office to be the Legal Educational Agency and make formal application for state and federally funded programs contained with the Consolidated Application for the 2017-2018 fiscal year. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni

Noes: None

Abstained: None

Absent: Engelmann

RESOLUTION #11

- E. Consider the approval of the Summary of Revisions to JPA Agreement/Bylaws.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the Summary of Revisions to JPA Agreement/Bylaws. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni

Noes: None

Abstained: None

Absent: Engelmann

MOTION #91

- F. Consider the approval of hiring Michelle Cable for a Temporary Teaching position for the 17/18 School Year.

A motion was made by Darin Pantaleoni and seconded by Brenda Donnahoe to approve hiring Michelle Cable for a Temporary Teaching position for the 17/18 School Year. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #92

- G. Consider the approval of hiring Lawna Sannar for the Part time, Temporary Physical Education Teaching position for the 17/18 School Year.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve hiring Lawna Sannar for the Part time, Temporary Physical Education Teaching position for the 17/18 School Year. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #93

- H. Consider approval of the following Inter-District Attendance Agreements for the 2017-2018 school year:

1. From the Gridley Unified School District to the Manzanita Elementary School District:

Speer, Alex	Grade 6	Returning
Speer, McKenna	Grade 8	Returning

2. From the Live Oak Unified School District to the Manzanita Elementary School District:

Cienega-Aquirre, Manuel	Returning	Grade 2
Cienega-Aguirre, Maria	Returning	Grade 4
Eller, Elizabeth	Returning	Grade 7
Valdes, Edgar	Returning	Grade 8
Valdes, Emiliano	Returning	Grade 1

A motion was made by Brenda Donnahoe and seconded by Colleen Dugan to approve all Inter-District Attendance Agreements for the 2017-2018 school year. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #94

- I. Our next regular Board Meeting will be held on June 7, 2016

DISCUSSION

VII. FINANCIAL--BUDGET, BIDS, WARRANTS, AND PAYROLL TRANSFERS:

- A. Consider the approval of warrants and budget revisions as attached.

A motion was made by Brenda Donnahoe and seconded by Darin Pantaleoni to approve all warrants and budget revisions for the month of April. The motion passed.

Ayes: Alexander, Donnahoe, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Engelmann

MOTION #95

VIII. RECESS TO CLOSED SESSION:

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

IX. CLOSED SESSION

- A. Discuss Personnel Issues.
B. Discuss Student Discipline Issues
C. Evaluation of the District Superintendent/Principal

X. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

No Action was taken.

XI. ADJOURNMENT:

Chris Alexander adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Michelle Sanchez, Secretary to the Board

Approved:

Chris Alexander, Board President

Brenda Donnahoe, Board Clerk

Darin Pantaleoni, Board Member

Colleen Dugan, Board Member

Chris Engelmann, Board Member

Motions to Date: 95

Resolutions to Date: 11