

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: April 12, 2017

TIME & PLACE: 7:00 P.M., Manzanita Elementary School, Room 6

MEMBERS PRESENT: Colleen Dugan, Darin Pantaleoni, Chris Engelmann

MEMBERS ABSENT: Chris Alexander, Brenda Donnahoe

GUESTS WHO SIGNED IN: None

DISTRICT PERSONNEL: Michelle Sanchez, Suzanne Carter-Herboldshimer.

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by temporary President Chris Engelmann.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the Agenda, as presented. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni

Noes: None

Abstained: None

Absent: Alexander, Donnahoe

MOTION #74

B. Approval of the Minutes of the Regular Board Meeting held on March 8, 2017.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the Minutes of the Regular Board Meeting held on March 8, 2017. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #75

III. HEARING SESSION / PUBLIC FORUM:

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues on the agenda, they may do so at the time the item is addressed by the Board.

IV. COMMUNICATIONS:

A. Superintendent Report

1. Enrollment

Current enrollment is 291. This represents a decrease of 1 student from the previous month.

2. Facilities

Ms. Sanchez reported that the campus is in good shape. We now have our numbers posted on the fence for our Fire Procedure Drill. This will help our classrooms know where to line up in the event of an emergency, such as a fire.

3. Curriculum, Instruction, and Evaluation

The parent survey for LCAP is now posted online for parents to complete. Ms. Sanchez is working on completing our LCAP. The new LCAP dashboard is now live.

4. Boosters Report

The Read-a-Thon was a huge success. The Boosters "Egg Hunt" is scheduled for April 13th. The Board was reminded that our "Drive Thru" Only Chicken BBQ is coming up May 6th.

5. Miscellaneous

Ms. Sanchez reported that the bus is good. She also updated the board on some special events going on with some of our employees. Brianna was married and Irene is now a new grandma. She also proudly announced that her son Luke plans to attend San Diego State in the fall.

V. PUBLIC HEARING:

No Public hearing

VI. OLD BUSINESS:

- A. Second Reading of revised Board Policy and Regulation 1240 “Volunteer Assistance”.

This action was tabled until May 10, 2017 Board meeting.

- B. Second Reading of revised Board Policy and Regulation 1250 “Visitors”.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the revised Board Policy and Regulation 1250 “Visitors”. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #76

VII. NEW BUSINESS:

- A. Quarterly Report on Williams Uniform Complaints.

Ms. Sanchez shared that we had no complaints this quarter.

- B. Consider approval of the 2017-2018 Manzanita School Calendar and the Administrative/Classified/Confidential Calendars.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the 2017-2018 Manzanita School Calendar-Option B. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #77

- C. Consider approval of the following overnight field trips:

1. 5th Grade-Lava Beds-June 7-9
2. 6th Grade-Point Reyes-May 17-18
3. 7th Grade-Marín Headlands Hostile-April 4-5
4. 8th Grade-Manchester-May 30-June 2

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the overnight field trips listed in VII C. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #78

- D. Consider the adoption of Resolution 16/17.9 "Intro-Budget Transfer Resolution at the Close of the School Year".

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to adopt Resolution 16/17.9 "Intro-Budget Transfer Resolution at the Close of the School Year". The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

RESOLUTION #9

- E. Consider approval of year 3 of 3 year contract (years ending June 30, 2015 and June 30, 2016 and June 30, 2017) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve year 3 of 3 year contract (years ending June 30, 2015 and June 30, 2016 and June 30, 2017) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #80

- F. Second Reading of new Board Policy and Regulation 5141.22 "Infectious Diseases"

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the new Board Policy and Regulation 5141.22 "Infectious Diseases". The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #81

- G. Second Reading of new Board Policy and Regulation 5141.52 "Suicide Prevention"

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve the new Board Policy and Regulation 5141.52 “Suicide Prevention”. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #82

H. Consider approval of the new Partnership Agreement with SISC. (Self-Insured Schools of California)

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve the new Partnership Agreement with SISC. (Self-Insured Schools of California) The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
Noes: None
Abstained: None
Absent: Alexander, Donnahoe

MOTION #83

I. Consider approval of the following Inter-District Attendance Agreements for the 2017-2018 school year:

1. From the Gridley Unified School District to the Manzanita Elementary School District:

Bowling, Elijah	Grade 1	Returning
Bowling, Isabella	Grade 6	Returning
Bowling, Lilly	Grade 4	Returning
Ceja-Chavez, Edgar	Grade 2	Returning
Clark, Kasey	Grade 3	Returning
Clark, Whitney	Grade 2	Returning
Corona, Isaac de Jesus	Grade 4	Returning
Fenn, Xavier Raymond	Grade 2	Returning
Guerrero, Eden	Grade 3	Returning
Hansen, Tanner	Grade 5	Returning
Hansen, Logan	Grade 2	Returning
Hudson, Kate	Grade 1	Returning
Kalkat, Jovan	Grade 6	Returning
Kalkat, Gaveena	Grade 2	Returning
Kullar, Aaron	Grade 6	Returning
Kullar, Bikram	Grade 4	Returning
Lawrence, Cora	Grade 6	Returning
Martinez, Vanessa	Grade 8	Returning
Sanchez-Vega, Carlos	Grade 4	Returning

Singh, Karam	Grade 3	Returning
Singh, Hailey	Grade 1	Returning
Walton, Julia	Grade 8	Returning
Walton, Alyssa	Grade 6	Returning
Warren, Bella	Grade 5	Returning
Warren, Blake	Grade 1	Returning
Vaughan, Aubree	Grade 4	Returning
Vaughan, Addsion	Grade 1	Returning
Vieira, Logan	Grade 7	Returning
Yost, William	Grade 5	Returning

2. From the Live Oak Unified School District to the Manzanita Elementary School District:

Aguilar, Armondo	Grade 4	Returning
Ascencion, Andres	Grade 3	Returning
Ascencion, Olivia	Grade 7	Returning
Ascencion, Victoria	Grade 5	Returning
Bole, Madeleine	Grade 5	Returning
Bole, Meredith	Grade 2	Returning
Corona, Juan	Grade 5	Returning
Garcia, Kristaly	Grade 3	Returning
Howell, Madison	Grade 5	Returning
Kalkat, Kirtan	Grade 6	Returning
Kalkat, Naveen	Grade 3	Returning

3. From the Palermo Union School District to the Manzanita Elementary School District:

McClellan, Addalyn	Grade 5	Returning
McClellan, Byron	Grade 2	Returning

4. From the Oroville Union School District to the Manzanita Elementary School District:

Strang, Emma	Grade 2	Returning
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A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to approve all Inter-District Attendance Agreement requests for the 2017-2018 school year listed in Items VII.M.1-4. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni
 Noes: None
 Abstained: None
 Absent: Alexander, Donnahoe

MOTION #84

VIII. FINANCIAL--BUDGET, BIDS, WARRANTS, AND PAYROLL TRANSFERS:

- A. Consider the approval of warrants and budget revisions as attached.

A motion was made by Darin Pantaleoni and seconded by Colleen Dugan to approve of paying all warrants and budget revisions for the month of March. The motion passed.

Ayes: Engelmann, Dugan, Pantaleoni

Noes: None

Abstained: None

Absent: Alexander, Donnahoe

MOTION #85

IX. RECESS TO CLOSED SESSION:

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

X. CLOSED SESSION

- A. Discuss Personnel Issues.
B. Discuss Student Discipline Issues

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

No items were discussed with public.

XII. ADJOURNMENT:

Chris Engelmann adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Michelle Sanchez, Secretary to the Board

Approved:

Chris Alexander, Board President

Brenda Donnahoe, Board Clerk

Darin Pantaleoni, Board Member

Colleen Dugan, Board Member

Chris Engelmann, Board Member

Motions to Date: 85

Resolutions to Date: 9