

**MANZANITA ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**

**DATE:** February 22, 2017

**TIME & PLACE:** 7:00 p.m., Manzanita Elementary School, Room 6

**MEMBERS PRESENT:** Chris Alexander, Darin Pantaleoni, Chris Engelmann,  
Colleen Dugan and Brenda Donnahoe

**MEMBERS ABSENT:** None

**GUESTS WHO SIGNED IN:** Joanna McClellan, Steve Monahan

**DISTRICT PERSONNEL:** Michelle Sanchez, Brittany Short and Suzanne  
Herboldshimer

**I. CALL TO ORDER:**

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 7:00 p.m. by President, Chris Alexander.

**II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:**

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Colleen Dugan and seconded by Brenda Donnahoe to approve the Agenda, as presented. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #65**

B. Approval of the Minutes of the Regular Board Meeting held on January 11, 2017.

A motion was made by Darin Pantaleoni and seconded by Chris Engelmann to approve the Minutes of the Regular Board Meeting held on January 11, 2017. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #66**

**III. HEARING SESSION / PUBLIC FORUM:**

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues on the agenda, they may do so at the time the item is addressed by the Board.

**IV. COMMUNICATIONS:**

A. Superintendent Report

1. Enrollment

Current enrollment is 292. This represents a decrease in 3 students from last month.

2. Facilities

Ms. Sanchez reported that the campus is in good shape. We are weathering the storms well, though we did have some flooding the field and had to tape off our grass area to keep the students off for the week.

We also had some repair work completed to our fire alarm system.

3. Curriculum, Instruction, and Assessment

The students and teachers are back in class, hard at work. We are trying to make up some of the activities that fell on the week that we were not at school. The trimester is coming to an end on March 10<sup>th</sup>.

Our 8<sup>th</sup> graders will participate in NAEP (National Assessment of Educational Progress) on February 24<sup>th</sup>.

Ms. Sanchez reported that our state assessment window opens in March. Our students will test in May.

The state is now piloting the new Accountability System. In February the districts will preview the Dashboard. The public release will be in March.

Colors are used to indicate Performance levels, with Blue being the highest performance and Red being the Lowest Performance. Green, Yellow and Orange will be in the middle.

4. Boosters Report

The Boosters Club is busy preparing for the Read-a-Thon, which will kick off on March 3<sup>rd</sup>. There will be activities in the classrooms as well as dress up days to show our Manzanita reading spirit.

5. Miscellaneous

Ms. Sanchez reported that our bus is good this month, with no issues to report.

Our new Construction and Modernization project is on hold. The state postponed making a decision on when they will be selling bonds to fund the project.

**V. OLD BUSINESS:**

- A. No Old Business

**VI. NEW BUSINESS:**

- A. Approval of Collective Bargaining Agreement/AB2756 for certificated staff for the 2016/2017, 2017/2018, and 2018/2019 school years.

A motion was made by Darin Pantaleoni and seconded by Collen Dugan to approve Collective Bargaining Agreement/AB2756 for certificated staff for the 2016/2017, 2017/2018, and 2018/2019 school years. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann

Noes: None

Abstained: None

Absent: None

**MOTION #67**

- B. Consider approval of a job share request by Alison Harwood-Jones and Joanna McClellan for the 2017-2018 school year. (Articles 14.5 and 14.8).

A motion was made by Chris Engelmann and seconded by Brenda Donnahoe to approve the job share request by Alison Harwood-Jones and Joanna McClellan for the 2017-2018 school year. (Articles 14.5 and 14.8).

The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #68**

- C. Consider approval of leave of absence without pay for the 2017-2018 school year for Alison Harwood-Jones and Joanna McClellan (Article 14.9) in order to enter into a job share for the 2017-2018 school year.

A motion was made by Colleen Dugan and seconded by Darin Pantaleoni to consider approval of the leave of absence without pay for the 2017-2018 school year for Alison Harwood-Jones and Joanna McClellan (Article 14.9) in order to enter into a job share for the 2017-2018 school year. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #69**

- D. Consider the approval of hiring part time Physical Education teacher, Lawna Sannar for the remainder of the 2016-17 School year.

A motion was made by Darin Pantaleoni and seconded by Brenda Donnahoe to consider approval of hiring part time Physical Education teacher, Lawna Sannar for the remainder of the 2016-17 School year. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #70**

- E. Second Reading of revised Board Policy Section 5000 Policy 5131.2 "Bullying". A motion was made by Colleen Dugan and seconded by Chris Engelmann to consider approval of the revised Board Policy Section 5000 Policy 5131.2 "Bullying". The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann  
Noes: None  
Abstained: None  
Absent: None

**MOTION #71**

F. Second Reading of revised Board Policy Section 2000 “Administration”

A motion was made by Brenda Donnahoe and seconded by Darin Pantaleoni to approve the revised Board Policy Section 2000 “Administration” The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann

Noes: None

Abstained: None

Absent: None

**MOTION #72**

G. First Reading of revised Board Policy and Regulation 1240 “Volunteer Assistance”.

The Board discussed the revised Board Policy and Regulation 1240 “Volunteer Assistance”

H. First Reading of revised Board Policy and Regulation 1250 “Visitors”.

The Board discussed the revised Board Policy and Regulation 1250 “Visitors”.

I. Consider approval of the revised Manzanita Elementary School District Safety Plan.

This action was tabled until March 8, 2017.

**VII. FINANCIAL--BUDGET, BIDS, WARRANTS, AND PAYROLL TRANSFERS:**

A. Consider the approval of warrants and budget revisions as attached.

A motion was made by Colleen Dugan and seconded by Brenda Donnahoe to approve of paying all warrants and budget revisions for the month of January. The motion passed.

Ayes: Alexander, Dugan, Donnahoe, Pantaleoni, Engelmann

Noes: None

Abstained: None

Absent: None

**MOTION #73**

**VIII. RECESS TO CLOSED SESSION:**

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

**IX. CLOSED SESSION**

- A. Discuss Personnel Issues.
- B. Discuss Student Discipline Issues.
- C. Discuss Negotiations.

No Closed Session.

**X. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:**

**XI. ADJOURNMENT:**

Chris Alexander adjourned the meeting at 8:02 p.m.

Respectfully submitted,

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Michelle Sanchez, Secretary to the Board

Approved:

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Chris Alexander, Board President

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Brenda Donnahoe, Board Clerk

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Darin Pantaleoni, Board Member

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Colleen Dugan, Board Member

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Chris Engelmann, Board Member

Motions to Date: 73  
Resolutions to Date: 5