

**MANZANITA ELEMENTARY SCHOOL DISTRICT  
DECEMBER 7, 2016 REGULAR BOARD MEETING AGENDA  
7:00 P.M., MANZANITA SCHOOL, ROOM 6**

**I. CALL TO ORDER:**

- A. Open Session
  - 1. Roll Call, Flag Salute

**II. ANNUAL ORGANIZATIONAL MEETING:**

- A. Administration of Oath of Office and seating of newly elected board members.
  - 1. Darin Pantaleoni (appointed in lieu of election - 4 years - term expires December, 2020).
  - 2. Colleen Dugan (appointed in lieu of election - 4 years - term expires December, 2020).

**ACTION**

- B. Interviews and appointment of new board member.

**INFORMATION / DISCUSSION / ACTION**

- C. Election of the President of the Board of Trustees for the 2017 calendar year.

**ACTION**

- D. Election of the Clerk of the Board of Trustees for the 2017 calendar year.

**ACTION**

- E. Appointment of Michelle Sanchez, Superintendent, as Secretary to the Board of Trustees for 2017 calendar year.

**ACTION**

- F. Establishment of the date, time and place of the regular board meetings for the 2017 calendar year and approval of the 2017 Calendar Year, "Schedule of Regular School Board Meetings".

**ACTION**

### **III. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:**

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as **she** deems appropriate.

**ACTION**

- B. Approval of the Minutes of the Regular Board Meeting held on November 2, 2016.

**ACTION**

### **IV. HEARING SESSION / PUBLIC FORUM:**

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues on the agenda, they may do so at the time the item is addressed by the Board.

- Speakers will identify themselves and will direct their comments to the Chair.
- Speakers will be given 5 minutes to present their topic.
- Each general topic will be limited to 15 minutes or 3 speakers.
- The Hearing Session/Public Forum will be limited to up to one hour in duration.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- Immediately following the conclusion of the meeting, if necessary, the Hearing Session/Public Forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- Speakers will respect the time limit granted for their presentations. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- No disturbance or willful interruption of any Board meeting shall be permitted.
- Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board and following any formal presentation.

Comments must be directed to the Board, as a whole, and not individual members. Following the public forum, the Board will then deliberate on the agenda item.

**V. COMMUNICATIONS:**

- A. Superintendent Report
  - 1. Enrollment
  - 2. Facilities
  - 3. Curriculum, Instruction, and Assessment
  - 4. Strategic Plan/LCAP/SPSA
  - 5. Boosters Report
  - 6. Miscellaneous

**VI. OLD BUSINESS:**

- A. No Old Business.

**VII. NEW BUSINESS:**

- A. Review of Capital Facilities Fee Fund Report. **ACTION**

- B. Consider approval of the First Interim Budget Report. **ACTION**

- C. Consider approval of the following Inter-District Attendance Agreements for the 2016-2017 school year:

- 1. To the Manzanita Elementary School District from the Live Oak School District:

Vrablick, Calihan	Grade 8	Returning
Vrablick, Quinn	Grade 7	Returning

**ACTION**

- D. Second Reading of revised Board Policy Section 1000 "Community Relations". **SECOND READING/ACTION**

- E. First Reading of revised Board Policy Section 2000 "Administration". **FIRST READING/DISCUSSION**

- F. Consider approval of new land use lease. **DISCUSSION / ACTION**

- G. Consider approval of Resolution 16/17.5 “Resolution in Honor and Appreciation of David Anderson.”

**ACTION**

**VIII. FINANCIAL--BUDGET, BIDS, WARRANTS, AND PAYROLL TRANSFERS:**

- A. Consider the approval of warrants and budget revisions as attached.

**ACTION**

**IX. RECESS TO CLOSED SESSION:**

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

**X. CLOSED SESSION**

- A. Discuss Personnel Issues.
- B. Discuss Student Discipline Issues.
- C. Discuss Labor Negotiations.

**XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:**

**XII. ADJOURNMENT:**