

**MANZANITA ELEMENTARY SCHOOL DISTRICT**  
**February 20, 2019 REGULAR BOARD MEETING AGENDA**  
**4:30 P.M., MANZANITA SCHOOL, GYMNASIUM**

## ***Mission***

*Manzanita Elementary School, an innovative K-8 single-school district in an agricultural setting, graduates confident, responsible, entrepreneurial learners with strong academic and personal life skills, who are empowered to direct their own futures; we accomplish this through engaging, dynamic instruction delivered within a safe and caring environment using relevant technologies and a rigorous curriculum in a student-centered partnership with family, community, and a passionate, extraordinary staff.*

**I. CALL TO ORDER:**

A. Open Session

1. Roll Call, Flag Salute

**II. HEARING SESSION / PUBLIC FORUM:**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

**III. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:**

- A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he/she deems appropriate.

**ACTION**

- B. Approval of the Minutes of the Regular Board Meetings held on January 10, 2019.

**ACTION**

**IV. PERSONNEL ACTION:**

- A. Consider approval of Brad Roberts as an independent contractor in the role of Board Consultant at the rate of \$75 per hour, not to exceed \$3000.
- B. Accept resignation of Sharon Deniz, Bus Driver/Custodian/Grounds effective effective January 31, 2019.

**V. CLOSED SESSION**

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957-Brad Roberts will be invited to closed session for this item
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

**VI. RECONVENE TO TAKE OPEN SESSION:**

**VII. COMMUNICATIONS:**

- A. Student Recognition
- B. Student Council Report
- C. Athletics Report
- D. Boosters Report
- E. Principal/Superintendent Report

**VIII. OLD BUSINESS:**

- A. No Old Business.

**IX. NEW BUSINESS:**

- A. Consider approval of 2 of 3 year contract (years ending June 30, 2018, June 30, 2019, and June 30, 2020) with Stephen Roatch Accounting Corporation to provide audit services to Manzanita Elementary School District.

**ACTION**

- B. Consider approval of expenditure plan of Low-Performing Students Block Grant (LPSBG) in the amount of \$27,664.00 to be used over a three year period 2018/2019-2020/2021. The LPSBG provides funds for local educational agencies serving students identified as low-performing on state English language arts or mathematics assessments, who are not otherwise identified for supplemental grant

funding under the Local Control Funding Formula (LCFF), or eligible for special education services. The Superintendent recommends approval.

**ACTION**

- C. The Manzanita Elementary School District participates in the E-rate program every year, receiving an 80% discount on qualifying services. For the 2019-20 funding year, MESD conducted a procurement process for E-rate eligible services and items. The procurement process began on December 12, 2018 and ended on January 10, 2019. The results of the procurement process are as follows:

**Internet Service Provider:**

Butte County Office of Education was selected as the Internet Service Provider. They offer the best best price and best service for our needs.

3 year contract with 2 one year extensions

Annual price of \$7,900

E-rate discount of \$6.320

Amount that MESD is responsible for: \$1,580

- Although AT&T expressed interest, they never provided a proposal.
- Cytranet provided a very generic proposal that did not conform to the requirements of the bidding process.

**Internal Connections:**

The E-rate program provides a budget (\$158/student over a 5 year period).for each school to purchase hardware that is vital to connectivity to the Internet. MESD has approximately \$32,000 remaining in this budget, which must be utilized in the upcoming E-rate year, or risk losing access to the funds.

In accord with the published Eligible Services List (an E-rate document), MESD also conducted a procurement process to purchase eligible equipment. This process resulted in the selection of CDW-G as the most cost effective solution.

Total prices: \$11,745.83

E-rate Discount of \$9,396.66

Amount that MESD is responsible for: \$349.17

- Gigacom also submitted a proposal but came in second in pricing, and did not fully comply with the requirements of the bidding process.
- 1.) Consider approval of Purchase Agreement for E-Rate Consumers contract #FY22222431 between CDW Government LLC and Manzanita Elementary School District.

**ACTION**

- 2.) Consider approval of Purchase Agreement for E-Rate Consumers between BCOE and Manzanita Elementary School District.

**ACTION**

D. Donations and Gifts

- 1) To comply with Board Policy 3290, the Board and District appreciates and accepts the following donation:
  - a) \$3,000 from Dorothy Lindsay to Manzanita Elementary School for the Read Naturally program.

**ACTION**

**X. CONSENT AGENDA:**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the remainder of the 2018-2019 school year:

1. To the Manzanita Elementary School District from the Biggs Unified School District:

Student #1001156	Grade 5	Returning
Student #1001271	Grade 3	Returning
Student #1001403	Grade 1	Returning

- B. Consider approval of the following Inter-District Attendance Agreements for the the 2019-2020 school year:

1. To the Manzanita Elementary School District from the Gridley Unified School District:

Student # 1001152	Grade 6	Returning
Student # 1001162	Grade 6	Returning
Student # 1001256	Grade 4	Returning
Student # 1001440	Grade K	Returning
Student # 1001196	Grade 5	Returning
Student # 1001393	Grade 2	Returning
Student # 1001511	Grade K	New

C. Consider the approval of January 2019 Vendor Warrants.

**ACTION**

**ACTION**

**XI. ADJOURNMENT:**